



# CITY OF PUYALLUP

City Clerk's Office

## TEMPORARY STAND APPLICATION PACKET

### THIS PACKET CONTAINS THE FOLLOWING:

- Temporary Stand Application
- City Planning Department's "Conditions of Approval, Temporary Stands" letter
- Central Pierce Fire and Rescue (CPFR) Permit Application and "Fire and Life Safety Requirements."

### COSTS ASSOCIATED WITH CITY OF PUYALLUP TEMPORARY STANDS ARE:

#### CITY LICENSING FEES:

#### TEMPORARY STAND APPLICATION

Processing Fee	\$25.00
Per Day Fee	\$10.00
Call 253-841-4321 for information and an application	

#### CPFR FIRE PREVENTION

#### OPEN FLAME FEE/TENT PERMIT FEE

(If cooking or tent is larger than 400')	\$100.00
INSPECTION FEE – Minimum/first hour	\$80.00
PLAN REVIEW FEE	
(per ½ hour after the 1 <sup>st</sup> hour)	\$40.00
LATE FEE (less than 30 days from event)	\$100.00

Central Pierce Fire and Rescue (CPFR) physically inspects all temporary stands to ensure that they meet with fire and life safety requirements; the Deputy Fire Marshal will issue the license upon completion of the inspection. Further inspections may occur by the City of Puyallup's building and/or planning departments if needed.

PMC Section 16.20.070 requires Fireworks stands to provide an endorsed Certificate of Insurance, in the amount of \$1,000,000 combined single limits per occurrence, naming the City as additionally insured. Additionally, the certificate of insurance requires a separate endorsement form. Please have your insurance company provide Form #CG 20 15 11 88 or Form #CG 20 12 11 85 including the language "on-going operations" or "completed operations," with the Certificate of Insurance.

Please keep in mind that there are additional applications required by outside jurisdictions such as Tacoma-Pierce County Health Department.

When reporting revenue to the Washington State Department of Revenue, please report City of Puyallup Revenue to Locator Number 2711.

Dates of Operation: From \_\_\_\_\_ to \_\_\_\_\_

**CITY OF PUYALLUP**  
**City Hall**  
**333 S. Meridian, 4<sup>th</sup> Floor**  
**Puyallup WA 98371**  
**253-841-4321**

**APPLICATION FOR**  
**TEMPORARY STAND**  
**PERMIT**

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ UBI #: \_\_\_\_\_

Stand Location: \_\_\_\_\_

Items to be Sold: \_\_\_\_\_

My structure is a:  Mobile Food Unit  Wood Structure  Tent  Other (Please Explain)

Measurements/dimensions of stand \_\_\_\_\_ requiring \_\_\_\_\_ feet of space to operate.

Per PMC 20.60.070, commercially zoned property is allowed one sign per business.

Do you have any of the following?

- |                                     |                              |                             |                                  |                              |                             |
|-------------------------------------|------------------------------|-----------------------------|----------------------------------|------------------------------|-----------------------------|
| Electrical devices?                 | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Generator?                       | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Commercial Food Preparation         | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Drapes, Curtains or decorations? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Flammable materials?                | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Open flame devices?              | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Paint?                              | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Dumpster?                        | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Compressed gas cylinders?           | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Fire extinguisher (required)?    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Temporary wiring?                   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Electrical motors?               | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Extension cords (must be 14 gauge)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Power taps?                      | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

\*\*\*\*\*

**PROPERTY OWNER SIGNATURE** (required)

\_\_\_\_\_

Parcel No.: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Date: \_\_\_\_\_

**APPLICANT SIGNATURE**

I hereby certify that to the best of my knowledge the information submitted on this application is true and correct. I further certify that I have received the Central Pierce Fire & Rescue's "Temporary Stand Fire & Life Safety Requirements" information.

\_\_\_\_\_ Date: \_\_\_\_\_

(A copy of the lease agreement may be substituted for property owner's signature)

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CITY PLANNING DEPARTMENT USE ONLY

In compliance, approved  Approved with conditions  Non compliance, denied

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CPFR FIRE PREVENTION DIVISION INSPECTION USE ONLY

In compliance, approved  Approved with conditions  Non compliance, denied

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(City Processing Fee) \_\_\_\_\_ (City Daily Fee) \_\_\_\_\_  
Date Paid: \_\_\_\_\_ License Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_





## CITY OF PUYALLUP

Development Services Department

333 South Meridian

Puyallup, WA 98371

253.864.4165 voice - 253.840.6678 fax

### CONDITIONS OF APPROVAL: Temporary Stand Licenses

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The following conditions of approval shall apply to all temporary stand locations:

1. Placement of stands, signs or vending booths shall be adequately setback from each roadway **and corner (including driveway corners)** so as to not interfere with normal sight-distance requirements of motorist traffic.
2. Placement of stands, signs or vending booths shall not occupy designated parking spaces so as to cause the host facilities to be out-of-conformance with minimum city required parking.
3. Placement of stands, signs, vending booths shall not interfere with normal vehicular or pedestrian traffic on each parcel.
4. **SIGNAGE:** Max signage area not to exceed 32 square feet. Only one sign shall be permitted per public street frontage containing the permitted temporary use. Banners used as signs must be attached to the stand and not free standing. Off-site signs are not permitted.
5. A-Board signs may be placed in the public right-of-way on the sidewalk without a permit. The Legal Department has determined that a permit and proof of liability insurance is unnecessary.

#### **Sandwich Board Signs:**

- It shall be the responsibility of the business owner to ensure proper daily placement of Sandwich Board Signs.
  - Sandwich Board Signs may be no larger than (6) six-sq. ft. per side, and the height shall not exceed 36 inches. Balloons are not permitted to be placed on a sandwich board sign or in the public right of way.
  - The placement shall not interfere with an official traffic sign, signal, or driver's view of traffic.
  - Prohibited from being placed in roadway, median strip, traffic island, or attached to any utility pole, light standard, traffic sign, tree, fire hydrant, or other public facility. Not allowed to be placed in required landscaping.
  - Prohibited from blocking a sidewalk, encroaching into handicapped ramp, or being placed closer than (2) two feet from face of curb. Prohibited from being placed closer than (6) feet from the edge of pavement to the nearest edge of the sign along a roadway with no curb.
  - Allowed to be displayed only during hours that the business is open or between the hours of 7:00 am or 7:00 PM in C or M Zones and between 9:00 am & 7:00 PM in all other zones.
  - The sign must be constructed of durable materials and withstand any environmental conditions that may detach its placement from the ground. [\\*Please do not place signs during extreme storm events.\\*](#)
  - City Staff is authorized to immediately remove and destroy any Sandwich Board Sign or other sign placed in violation in the public right of way or on any telephone pole or city traffic sign.
6. The city reserves the right to require re-configuration of the display area if significant congestion/traffic safety concerns result from motorists accessing the display area.

If you have any questions regarding the above conditions, please do not hesitate to contact:

- Rachael N. Brown, Assistant Planner at 253-770-3363, or
- Shane Pieren, Code Compliance Officer at 253-770-3327.



**PERMIT APPLICATION**  
 Central Pierce Fire & Rescue  
 902 7th Street NW - Puyallup, WA 98371  
 Telephone (253) 538.6402 Fax: (253) 538.6486



**IMPORTANT INFORMATION: PLEASE READ AND COMPLETE ALL BLANKS**  
**APPLICATION MUST BE SUBMITTED AT LEAST 30 DAYS PRIOR TO DATE OF EVENT OR A LATE CHARGE OF \$100.00 WILL BE ASSESSED.**  
 ALL SECTIONS OF THIS APPLICATION MUST BE COMPLETED WITH **PLANS ATTACHED**

Name of Company or Individual: \_\_\_\_\_ Date of Application: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name of Activity/Show: \_\_\_\_\_ Multiple shows: [ Yes ] [ No ] If yes, list dates below.

Dates of Event: From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_ Additional dates: \_\_\_\_\_

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Representative (your name): \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

Postal Address (your address): \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

Description of Event/Activity (What kind of permit you are applying i.e., open flame (includes cooking, hotworks, public assembly, etc.)

\_\_\_\_\_

Bldg. or Area where event will occur (address if applicable):

\_\_\_\_\_

On site contact person: \_\_\_\_\_ Contact #s: (\_\_\_\_) \_\_\_\_\_ cell: (\_\_\_\_) \_\_\_\_\_

**\*\*\*\*Date and Time Inspection Requested: Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time \_\_\_\_:\_\_\_\_ (a.m.) (p.m.)\*\*\*\***

Estimated number of vendors: Inside (\_\_\_\_) Outside (\_\_\_\_) Estimated Attendance: \_\_\_\_\_

**FINANCIAL INFORMATION (Please make checks payable to ("Central Pierce Fire & Rescue"))**  
**Permit fee is \$100.00. Inspection fee is \$80.00 for the 1<sup>st</sup> hour, after the 1<sup>st</sup> hour, fees may be charged by the 1/2 hour. Plan review is \$40.00 for the 1<sup>st</sup> 1/2 hour.**

Applicants applying for a PUBLIC ASSEMBLY PERMIT must have a copy of the Central Pierce Fire & Rescue Life Safety Requirements Package.

PERMIT FEES \_\_\_\_\_ 1st HOUR INSPECTION \_\_\_\_\_ 1st 1/2 HOUR PLAN REVIEW \_\_\_\_\_

TOTAL DUE \_\_\_\_\_

CHECK NUMBER [ \_\_\_\_\_ ] RECEIPT NUMBER [ \_\_\_\_\_ ]

**ADDITIONAL PERMITS ARE REQUIRED FOR THE FOLLOWING ACTIVITIES:**

Barbecues, candles & open flames in assembly area, use of flammable & combustible liquids, liquid or gas fueled vehicles or equipment in assembly buildings, temporary membrane structures, tents & canopies (over 400 sq.ft.), hotworks, fireworks & pyrotechnical special effects materials. SPECIAL NOTE: ALL PERMIT APPLICATIONS FOR INTERIM EVENT PUBLIC ASSEMBLY PERMITS MUST INCLUDE A SITE PLAN FOR PLAN REVIEW.

**ALL FEES MUST BE PAID PRIOR TO THE PROCESSING OF AN APPLICATION  
SEE REVERSE SIDE FOR ADDITIONAL REQUIREMENTS**

**Please check each requirement as you review it.**

1. // **THIS IS THE MOST COMMON VIOLATION!! Extension cords shall meet the following requirements:** 1. Be a minimum of 14 gauge with a maximum length of fifty (50) feet. 2. Be grounded and maintained in good condition without splices, deterioration or damage. 3. Shall be affixed to the structure in an approved manner, not extended through walls, ceilings or floors, under doors, or be subject to environmental damage. 4. Power taps/multi-plug adapters shall be UL Listed and have internal over-current protection. Power taps shall be directly connected to a permanently installed receptacle.
2. // **COMMERCIAL FOOD PREPARATION shall require an approved ventilation hood system.** Food preparation that emits grease-laden vapors (i.e. deep fat frying, hamburgers, chicken, etc.) **shall require an approved fire suppression system and a 40BC fire extinguisher (K-Type Extinguisher for deep fat frying). No cooking is allowed in tents, under canopies or temporary membrane structures.**
3. // **COMPRESSED GAS CYLINDERS:** All cylinders shall be secured from tipping over with chain, cable or approved manner and affixed to a solid object. Quantities as approved by Fire Marshal.
4. // **GENERATORS AND OTHER INTERNAL COMBUSTION POWER SOURCES** shall be separated from temporary membrane structures, tents and canopies by a minimum of 20 feet and be isolated from the public by fencing, enclosure or other approved means.
5. // **TENTS** exceeding 400 square feet shall not be located within 20 feet of property lines, buildings, parked vehicles or other internal combustion engines.
6. // **EMERGENCY FIRE ACCESS ROADS AND HYDRANTS** shall not be blocked or obstructed in any manner. Violators may be cited or towed. Attention is required during setup and dispersal activities.
7. // **EXITS AND EXIT SIGNAGE** shall not be obstructed in any manner (i.e. storage, curtains, etc.)
8. // **FIRE EXTINGUISHERS** must have been serviced by a qualified person within 1 year, having a tag affixed and shall be visible and accessible at all times. Fire extinguishers shall have a minimum rating of 2A-10BC. Use of any open flame device requires work to be done on or over a noncombustible surface and a dedicated 2A 10BC fire extinguisher to be present.
9. // **LIQUID AND GAS FUELED VEHICLE & EQUIPMENT DISPLAY:** All vehicles displayed inside a building of public assembly shall have their **batteries disconnected and fuel caps locked or sealed** with duct tape (to prevent escape of vapors). No vehicle shall be fueled or de-fueled inside of such buildings, and shall not exceed one quarter of the tank capacity or 5 gallons whichever is less. All vehicles shall be inspected for leaks. All vehicles containing propane tanks shall remove the propane tanks and/or their 10% valves. A means of identifying vehicles meeting all Fire Department requirements shall be affixed by show management.
10. // **PROPANE AND FLAMMABLE GASES:** No **storage of propane or flammable gases is allowed in any tent, canopy or building of public assembly.** A permit is required for all storage.
11. // **TENTS, TARPS AND AWNINGS:** All **tents, tarps and awnings** shall be made from material which is not flammable or is treated and maintained in a flame-retardant manner. Documentation of Certification is required. Covering of displays with non-approved tarps or plastics **after business hours** is approved. All non-approved tarps or plastic shall be removed prior to opening a building or business to the public.
12. // It shall be the permittee's responsibility to notify the vendors of special requirements as set forth in this document and to assure that all vendors comply with these requirements at all times during the permitted event.
13. // Additional permits are required for the following: Barbecues, Open Flame, Use of Flammable or Combustible Liquids, Propane Storage & Use, Temporary Membrane Structures, Tents & Canopies (over 400 sq. ft.), Hot Works, Fireworks and Pyrotechnical Special Effects Materials.
14. // Hot Work operations shall comply with **International Fire Code 2603**. Hot work operations shall not commence until a site inspection has been completed by a Deputy Fire Marshal and all noted violations, if any, have been corrected. Permit must be kept on the premises for the duration of hot work operations.

**I have read, understand and will abide  
above listed requirements.**

x \_\_\_\_\_

**Signature of Applicant**

**by the**

# Central Pierce Fire & Rescue Fire Prevention Division

902 7<sup>th</sup> Street NW Puyallup, WA 98371

253.538.6402 office 253.538.6486 fax



## FIRE AND LIFE SAFETY REQUIREMENTS

### **REQUIREMENTS FOR EVENTS AND TEMPORARY STANDS AT FAIRS AND SHOWS**

#### PURPOSE:

To publicize the requirements and provide a standard method of inspection of temporary stands at fairs, shows, carnivals, events and other occupancies which are not permanent in nature or whose use is temporary or seasonal.

#### RESPONSIBILITIES:

It is the responsibility of the Fire Marshal or his/her designated authority to ascertain if the requirements of this policy are being complied with, and to enforce these and any other laws and codes of the City of Puyallup, pertaining to **fire and life safety**, as may be necessary.

#### PROCEDURES:

Temporary stands inside the Western Washington Fair are covered by a master business license, issued to the Fair. Temporary stands, located anywhere in the City, outside the property of the Western Washington Fair, must apply for and receive a temporary business license. After the license has been applied for, the application will be forwarded to the Bureau of Fire Prevention for any permits required.

**Applications shall be accompanied by site plans, information related to required permits, or any other information deemed necessary to ascertain all stands are in compliance with the International Fire Code. Any license, either Master or Individual, do not cover permits required by the International Fire Code.**

An inspection shall be conducted to determine if the occupancy or operation meets code requirements. The inspection shall ascertain if the requirements of Appendix A, B, and C have been met in addition to any other laws or codes which may apply to the particular application request.

When code requirements have been met, the Deputy Fire Marshal may issue the required permit, which shall be posted at the occupancy or operation.

If you have questions concerning these requirements please contact the Fire Prevention Division at: (253) 538.6402 902 7th ST NW, PUYALLUP, WA 98371 Fax Number: (253) 538.6486.

It may be necessary for the applicant to complete a PERMIT APPLICATION FORM in addition to the TEMPORARY BUSINESS LICENSE APPLICATION. Please read Appendix A for "**Permits Are Required**". If a temporary business license is required, a separate application can be obtained at <http://www.cityofpuyallup.org/business/business-licenses/temporary-stands/> through the City of Puyallup.

## APPENDIX A

### TEMPORARY USE OCCUPANCIES OR OPERATIONS FIRE AND LIFE SAFETY REQUIREMENTS (Not including electrical)

Any temporary use occupancy, business or operation that fails to comply with the International Fire Code requirements listed here will be **SUBJECT TO IMMEDIATE CLOSURE** until compliance is made. If the particular International Fire Code requirement is not listed here, a reasonable time may be given to comply, unless violation is an immediate life threatening situation as determined by the Fire Marshal or his/her designee.

In order to protect life and property, prevent fires and comply with local fire codes, the following is imposed:

#### **"PERMITS ARE REQUIRED"** for the following activities

##### **TO OPERATE PLACES OF ASSEMBLY:**

An assembly is, among other things, the use of a building or structure, or portion thereof, for the gathering of persons for purposes such as civic, social or religious functions; recreation, food, or drink consumption; or awaiting transportation.

##### **TO OPERATE CARNIVALS OR FAIRS**

##### **TO OPERATE EXHIBITS AND TRADE SHOWS**

##### **TO ERECT AND/ OR OPERATE A TENT, CANOPY, or MEMBRANE STRUCTURE:**

Temporary Membrane Structures, Stage Canopies, or a tent having an area in excess of 400 square feet.

##### **TO USE OPEN FLAME DEVICES:**

Use of any open flame devices, i.e., torches, candles, glass blowing, forges, stoves, lanterns, heaters, barbecues and all open flame cooking operations, etc; will require approval of the Fire Marshal or his/her designee.

##### **TO USE/STORE FLAMMABLE AND COMBUSTIBLE LIQUIDS:**

To store, handle or use Class 1 liquids in excess of 5 gallons in a building or in excess of 10 gallons outside of a building



## **APPENDIX A continued**

### **ADDITIONAL REQUIREMENTS**

**(Fire Marshal Approval is required for all activities listed)**

#### **COMMERCIAL FOOD PREPARATION:**

The commercial preparation of food, either in temporary or permanent locations, shall be conducted in accordance with the International Mechanical Code (IMC) and the International Fire Code (IFC). Ventilating hood and duct systems will be IMC Type I or Type II, depending on the food products being prepared.

**IFC Section 609**

#### **NATURAL GAS USE:**

Natural gas is allowed to be used for fuel for heating and cooking. Approval from the local gas purveyor and Fire Marshal is required. A flex gas (CSST) line shall be used to connect to the meter. This line is limited to 4 feet in length. Flex gas (CSST) line is not allowed along the ground or suspended in air. Gas piping shall be supported at a maximum of every 6 feet. It shall be protected in traffic areas from displacement. Gas piping shall be tested on site and approved by the building division. A flex gas (CSST) line may be used as a final connection from the appliance to the gas piping. The length of this flex line shall not exceed 6 feet. Each supply of gas shall have its own shut-off. The gas meter may be used for the shut off if a permanently attached handle is available for use. Each appliance shall have a shut-off located in an accessible location.

#### **SMOKING PROHIBITED:**

The smoking or carrying of a lighted pipe, cigar, cigarette or any other type of smoking paraphernalia or material is prohibited.

**IFC SECTION 310**

#### **OPEN FLAME COOKING DEVICES:**

Charcoal burners and other open-flame cooking devices shall not be operated on combustible balconies or within 10 feet of combustible construction.

**IFC 308.1.4**

Hot ashes, cinders, smoldering coals or greasy or oily materials subject to spontaneous ignition shall not be deposited in a combustible receptacle, within 10 feet of other combustible material including combustible walls and partitions or within 2 feet of openings to buildings.

**IFC 305.2**

#### **FIRE LANES, HYDRANTS, AND FIRE PROTECTION EQUIPMENT:**

Fire lanes shall be maintained to a minimum unobstructed width of 20 feet. Overhangs or other like material shall not obstruct the vertical clearance of a fire lane less than a minimum of 13 feet 6 inches.

**IFC 503.2.1**

## **APPENDIX A continued**

Unobstructed access to fire hydrants shall be maintained at all times. The fire department shall not be hindered from gaining immediate access to fire protection equipment. Fifteen (15) feet of fire lane on all sides of a hydrant located on an access road shall be maintained clear and free of any obstructions including the parking of vehicles.

### **IFC 507.5.4**

A 3' clear space shall be maintained around the circumference of fire hydrants.

### **IFC 507.5.5**

## **OBSTRUCTION OF FIRE SAFETY SYSTEMS:**

Exit doors, aisles, exit ways, exit lights, stairways, hose cabinets, fire extinguishers, fire hydrants or any other fire suppression appliances shall not be concealed or obstructed by any decorative material, displays, fixtures, structures or demonstration equipment.

### **IFC SECTION 509.2 and IFC SECTION 1003.6**

## **DUMPSTERS:**

Commercial dumpsters and containers with an individual capacity of 1.5 cubic yards or greater shall not be stored or placed within 5' of combustible walls, openings or combustible roof eave lines.

### **IFC SECTION 304.3.3**

## **COMPRESSED GAS CYLINDERS:**

**Securing compressed gas containers, cylinders and tanks.** Compressed gas containers, cylinders and tanks shall be secured to prevent falling caused by contact, vibration or seismic activity. Securing of compressed gas containers, cylinders and tanks shall be by one of the following methods:

1. Securing containers, cylinders and tanks to a fixed object with one or more restraints.
2. Securing containers, cylinders and tanks on a cart or other mobile device designed for the movement of compressed gas containers, cylinders or tanks.

### **IFC 5303.5.3**

## **COMBUSTIBLE WASTE:**

Waste accumulation prohibited. Combustible waste material creating a fire hazard shall not be allowed to accumulate in buildings or structures or upon premises.

### **IFC 304.1**

## **EQUIPMENT CONFINED:**

All equipment, mechanical or otherwise, shall be installed, maintained and secured within the confines of the stand, i.e., refrigerators, freezers, cookers, etc.

## **APPENDIX A continued**

### **LIQUID AND GAS FUELED VEHICLES AND EQUIPMENT:**

**Vehicles.** Liquid- or gas-fueled vehicles, boats or other motorcraft shall not be located indoors except as follows:

1. Batteries are disconnected.
2. Fuel in fuel tanks does not exceed one-quarter tank or 5 gallons (19 L) (whichever is least).
3. Fuel tanks and fill openings are closed and sealed to prevent tampering.
4. Vehicles, boats or other motor craft equipment are not fueled or defueled within the building.

#### **IFC 314.4**

**FAILURE TO COMPLY WITH ANY OF THE ABOVE REQUIREMENTS OR ANY OTHER REQUIREMENTS OF THE PUYALLUP MUNICIPAL CODE CONSTITUTES CAUSE FOR APPROPRIATE LEGAL ACTION.**

## APPENDIX B continued

### ELECTRICAL EQUIPMENT AND WIRING

#### ABATEMENT OF ELECTRICAL HAZARDS:

Electrical wiring, devices, appliances and other equipment which are modified or damaged and constitute an electrical shock or fire hazard shall not be used.

#### IFC 605.1

#### WORKING SPACE AND CLEARANCE

A working space of not less than 30 inches (762 mm) in width, 36 inches (914mm) in depth and 78 inches (1981 mm) in height shall be provided in front of electrical service equipment.

#### IFC 605.3

#### MULTIPLUG ADAPTERS

Multi-plug adapters, such as cube adapters, unfused plug strips or any other device not complying with NFPA 70 shall be prohibited.

#### IFC 605.4

**Power tap design.** Relocatable power taps shall be of the polarized or grounded type, equipped with overcurrent protection, and shall be listed in accordance with UL 1363

#### IFC 605.4.1.

**Power supply.** Relocatable power taps shall be directly connected to a permanently installed receptacle.

#### IFC 605.4.2

**Installation.** Relocatable power tap cords shall not extend through walls, ceilings, floors, under doors or floor coverings, or be subject to environmental or physical damage.

#### IFC 605.4.3

#### EXTENSION CORDS

Extension cords and flexible cords shall not be a substitute for permanent wiring. Extension cords and flexible cords shall not be affixed to structures, extended through walls, ceilings or floors, or under doors or floor coverings, nor shall such cords be subject to environmental damage or physical impact. Extension cords shall be used only with portable appliances.

#### IFC 605.5

**Power supply.** Extension cords shall be plugged directly into an approved receptacle, power tap or multi-plug adapter and, except for approved multi-plug extension cords, shall serve only one portable appliance.

#### IFC 605.5.1

**Ampacity.** The ampacity of the extension cords shall be not less than the rated capacity of the portable appliance supplied by the cord.

#### IFC 605.5.2

**Maintenance.** Extension cords shall be maintained in good condition without splices, deterioration or damage.

#### IFC 605.5.3

## **APPENDIX B continued**

**Grounding.** Extension cords shall be grounded where serving grounded portable appliances.

### **IFC 605.5.4**

## **PORTABLE ELECTRIC SPACE HEATERS**

**Listed and labeled.** Only listed and labeled portable, electric space heaters shall be used.

### **IFC 605.10.1**

**Power supply.** Portable, electric space heaters shall be plugged directly into an approved receptacle.

### **IFC 605.10.2**

**Extension cords.** Portable, electric space heaters shall not be plugged into extension cords.

### **IFC 605.10.3**

**Prohibited areas.** Portable, electric space heaters shall not be operated within 3 feet (914 mm) of any combustible materials. Portable, electric space heaters shall be operated only in locations for which they are listed.

### **IFC 605.10.4**

## **USE OF TEMPORARY WIRING:**

Temporary wiring for electrical power and lighting installations is allowed for a period not to exceed 90 days.

### **IFC 605.9**

## **VIOLATIONS NOTIFICATION:**

NON-APPROVED, MULTI-PLUG ADAPTERS, EXTENSION CORDS AND OTHER ITEMS THAT ARE BEING USED ILLEGALLY WILL BE DISCONNECTED AND GIVEN TO THE OWNER OR OPERATOR TO BE REMOVED FROM THE AREA. IF THE OWNER OR OPERATOR IS NOT PRESENT WHEN THE VIOLATION IS FOUND, THE ITEM OR ITEMS MAY BE DISCONNECTED, MARKED "NOT APPROVED" AND LEFT TO BE REMOVED.

**FAILURE TO COMPLY WITH ANY OF THE ABOVE REQUIREMENTS OR ANY OTHER REQUIREMENTS OF THE PUYALLUP MUNICIPAL CODE CONSTITUTES CAUSE FOR APPROPRIATE LEGAL ACTION.**

## APPENDIX C

### **TENTS, CANOPIES AND TEMPORARY MEMBRANE STRUCTURES:**

Tents, canopies and temporary membrane structures shall comply with **IFC Section 31** and Appendix C of these requirements. (Note: Temporary, site-constructed, wood structures, shall comply with standards listed in Appendix C).

#### **Flame propagation and performance treatment**

Before a permit is granted, the owner or agent shall file with the fire code official a certificate executed by an approved testing laboratory certifying that the tents and membrane structures and their appurtenances; sidewalls, drops and tarpelins; floor coverings, bunting, and combustible decorative materials and effects, including sawdust where used on floors or passageways, are composed of material meeting the flame propagation performance criteria.....

#### **IFC 3104.2**

#### **Label**

Membrane structures or tents shall have a permanently affixed label bearing the identification of size and fabric or material type.

#### **IFC 3104.3**

#### **Combustible Materials**

Hay, straw, shavings or similar combustible materials shall not be located within any tent or membrane structure containing an assembly occupancy, except the materials necessary for the daily feeding and care of animals. Sawdust and shavings utilized for a public performance or exhibit shall not be prohibited provided the sawdust and shavings are kept damp.

#### **IFC 3104.5**

#### **Smoking**

Smoking shall not be permitted in tents or membrane structures.

#### **IFC 3104.6**

#### **Open or exposed flame**

Open flame or other devices emitting flame, fire, or heat or any flammable or combustible liquids, gas, charcoal or other cooking device or any other unapproved devices **SHALL NOT BE PERMITTED INSIDE OR LOCATED WITHIN 20'** of the tent or membrane structures while open to the public unless approved by the fire code official.

#### **IFC 3104.7**

#### **Clearance**

There shall be a minimum clearance of at least 3' between the fabric envelope and all contents located inside membrane structures.

#### **IFC 3104.11**

## APPENDIX C continued

### Portable Fire Extinguishers

An approved, minimum 2A-10 BC rated fire extinguisher, or larger, shall be available at each temporary stand. Extinguishers shall serve for only one stand.

#### IFC Section 906

### Portable fire extinguishers for commercial cooking equipment.

Portable fire extinguishers shall be provided within a 30-foot (9144 mm) distance of travel from commercial-type cooking equipment. Cooking equipment involving solid fuels or vegetable or animal oils and fats shall be protected by a Class K rated portable extinguisher as applicable.

#### IFC 904.12.5

### Class K portable fire extinguishers for deep fat fryers.

Where hazard areas include deep fat fryers, listed Class K portable fire extinguishers shall be provided as follows: For up to four fryers having a maximum cooking medium capacity of 80 pounds (36.3 kg) each: one Class K portable fire extinguisher of a minimum 1.5-gallon ( 6 L) capacity.

#### IFC 904.12.5.2

### Heating and Cooking Equipment

**Installation** Heating or cooking equipment, tanks, piping, hoses, fittings, valves, tubing and other related components shall be installed as specified in the

*International Mechanical Code* and the *International Fuel Gas Code*, and shall be approved by the fire code official.

#### IFC 3104.15.1

### Venting

Gas, liquid and solid fuel-burning equipment designed to be vented shall be vented to the outside air as specified in the International Fuel Gas Code and the international Mechanical Code. Such vents shall be equipped with approved spark arresters where required. Where vents or flues are used, all portions of the tent or membrane structure shall be not less than 12 inches (305mm) from the flue or vent.

#### IFC 3104.15.2

### Location.

Cooking and heating equipment shall not be located within 10 feet (3048 mm) of *exits* or combustible materials.

#### IFC 3104.15.3

### Operations.

Operations such as warming of foods, cooking demonstrations and similar operations that use solid flammables, butane or other similar devices that do not pose an ignition hazard, shall be approved

#### IFC 3104.15.4

### Cooking tents.

Tents with sidewalls or drops where cooking is performed shall be separated from other tents or membrane structures by not less than 20 feet

#### IFC 3104.15.5

## APPENDIX C continued

### Outdoor cooking.

Outdoor cooking that produces sparks or grease-laden vapors shall not be performed within 20 feet (6096 mm) of a tent or membrane structure.

#### IFC 3104.15.6

### Electrical heating and cooking equipment.

Electrical cooking and heating equipment shall comply with NFPA 70.

#### IFC 3104.15.7

### LP-GAS

**Location of containers.** LP-gas containers shall be located outside. Safety release valves shall be pointed away from the tent or membrane structure.

#### IFC 3104.16.2

### Containers 500 gallons or less.

Portable LP-gas containers with a capacity of 500 gallons (1893L) or less shall have a minimum separation between the container and structure not less than 10 feet

#### IFC 3104.16.2.1

### Protection and security.

Portable LP-gas containers, piping, valves and fittings that are located outside and are being used to fuel equipment inside a tent or membrane structure shall be adequately protected to prevent tampering, damage by vehicles or other hazards and shall be located in an *approved* location. Portable LP-gas containers shall be securely fastened in place to prevent unauthorized movement.

#### IFC 3104.16.3

### Flammable and combustible liquids.

**Use.** Flammable-liquid-fueled equipment shall not be used in tents or membrane structures.

#### IFC 3104.17.1

### Flammable and combustible liquid storage.

Flammable and combustible liquids shall be stored outside in an approved manner not less than 50 feet (15 240 mm) from tents or membrane structures. Storage shall be in accordance with Chapter 57.

#### IFC 3104.17.2

### Refueling.

Refueling shall be performed in an approved location not less than 20 feet (6096 mm) from tents or membrane structures

#### IFC 3104.17.3.



## **APPENDIX C continued**

### **Separation of generators.**

Generators and other internal combustion power sources shall be separated from tents or membrane structures by not less than 20 feet (6096 mm) and shall be isolated from contact with the public by fencing, enclosure or other approved means.

**IFC 3104.19**

## LP Heaters in Temporary Membrane Structures/Pop-ups/Tents

The use of Gas Fired Heating Appliances inside of a Temporary Membrane Structure/Pop-up/Tent will be reviewed on a case by case basis by the Fire Official. The allowance of any gas fired appliance will be based on the type of heater, flammability of the temporary membrane structure/pop-up/tent, distances from flammable materials and exits, and the discretion of the Fire Official.

Portable Gas Fired Heating Appliances:

- Shall not be located within 5' of exits
- Shall not be closer than 5' to combustible materials
- Shall be equipped with a tilt or tip over switch that automatically shuts off the flow of gas
- Shall be permanently guarded so as to prevent accidental contact with burner element or combustion chamber

LP Containers:

- Where at all possible must be located 10' from any temporary membrane structures/pop-ups/tents and be secured against tip over.
- Must be leak tested before each use and after every bottle swap
  - Soap Test
    - Apply a soap and water solution to each connection
    - Turn on the gas and look for bubbles
    - If bubbles are visible, tighten connections
    - If bubbles persist, do not use and take equipment out of service
- Must be swapped outside of temporary membrane structures/pop-ups/tents and must not be done with any public present

ALL temporary membrane structures/pop-ups/tents that utilize any form of heating besides electric SHALL have CO detectors installed

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