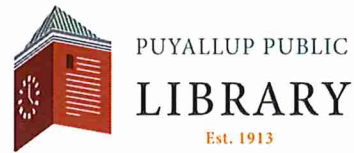


Updated: October 2023  
Review by: October 2023



## Library Card Eligibility

### 1.) Purpose:

Defines eligibility for obtaining a library card.

### 2.) Scope:

Applies to all library service points in person, online or at outreach locations at which library card applications can be accepted.

### 3.) Background:

Puyallup Public Library, referred to hereafter as PPL, serves the diverse needs of patrons of all ages. PPL is open to the public and as such, anyone may browse or use materials, attend programs, and otherwise use services located in the facility. In addition, with a library card, a person may borrow from the circulating collection and use the electronic and other services offered at the library.

### 4.) Definitions:

- A.) PPL Service Area: Puyallup City limits.
- B.) Reciprocal and Cooperative Service Area: All other areas of Washington State.
- C.) Non-Resident Service Area: All areas outside of the above listed service areas that may pay to acquire a library card.

### 5.) Policy:

- A.) Puyallup Public Library supports and encourages access by all.

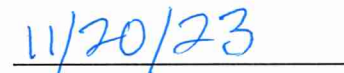
- B.) Library cards are free to Resident, Reciprocal and Cooperative applicants of any age, with proof of current physical address and proof of identity, and those who are residents or property owners in the PPL or Reciprocal and Cooperative Service Areas.
- C.) Non-Resident individuals who have paid an annual fee for access.
- D.) Non-verified cards are cards that have shorter terms and have limited checkout capacity. They may be issued in the following situations:
  - 1. Temporary Residents, such as those on temporary work, school, or military assignment, those living in temporary housing or emergency shelters or those staying in long-term RV parks.
  - 2. Non-verified Residents, such as those without current acceptable ID or proof of local address.
  - 3. Minors may receive cards with limited privileges. Parents or guardians of youth under 18 will be notified by mail once the minor applies for a library card. Upon authorized parental signature, a minor's card can receive full lending privilege.
- E.) PPL purges inactive library cards according to established policy.

**6.) Citations:**

- A.) RCW 27.12.280 Use by nonresidents – Exchange of Books.

Adopted by the City of Puyallup Library Advisory Board, October 2023

  
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Chair, Library Board of Trustees

  
\_\_\_\_\_  
Date